

**Job Description**  
**Director of Youth and Family Ministries**  
**Christ the King Lutheran Church**  
**Houston, Texas**  
**ctkelc.org**  
March 12, 2014

[Christ the King Evangelical Lutheran Church](#) invites applications for Director of Youth and Family Ministries. We are committed to the mission of proclaiming to the world the message of God's reconciling work revealed in Jesus Christ and proceeding in the Spirit of God. Our faith calls us to be an inclusive community welcoming people of all cultures, races, sexual orientations, and gender identities. We actively participate in the work of the Evangelical Lutheran Church in America in its church-wide and synodical expressions. Striving to live lives out of baptism we use Godly Play® with children and offer the Catechumenate for faith formation. We are looking for a colleague to share in the mission to which we are called in the context of Christ the King Lutheran Church.

We call ourselves "the village church with a global mission." We are a thriving and growing urban congregation of approximately 900 members located 6 miles from downtown Houston in the Rice Village area. We partner with numerous local non-profit and community service organizations as well as various global ministries of the ELCA. We are active in our sister-synod relationships with the Lutheran church in both Peru and the Central African Republic. The youth are especially involved in the relationship with our sister congregations in Trujillo, Peru.

The youth are a fast growing demographic group in the congregation. We have experienced many years of sustained steady growth in the number of families with school-age children, such that the number of youth is projected to double in the next few years.

**Qualities of the Candidate**

- (1) The ideal candidate would be highly qualified by education and/or experience for forming others in the Christian faith in its Lutheran expression.
- (2) The ideal candidate would have strong leadership skills, including the ability to enlist volunteers and support them in accomplishing the work of our ministry.
- (3) The ideal candidate would have oral, written and electronic communication skills, including listening, discerning, and disseminating through multiple media.
- (4) The ideal candidate would be highly organized in the management of time, tasks, resources, and money.
- (5) The ideal candidate would be skilled at initiating, developing and implementing new programs and activities for fostering the development of faith.
- (6) The ideal candidate would be capable of planning, coordinating, and leading trips both inside and outside the United States.
- (7) The ideal candidate would cultivate new leaders for ministry.

(8) The ideal candidate would be comfortable working independently to meet high expectations.

### **Duties of the Position**

The Director of Youth and Family Ministries reports to and serves at the discretion of the senior pastor. The Director is a member of the ministry staff and serves in direct consultation with the Pastor for Faith Formation. The executive committee of the church council serves as mutual ministry support.

The position ministers primarily to grades 6 – 12 and the transitional periods before and after, including involvement of the families of the youth in the life of the congregation and the youth ministry program. It encompasses administrative oversight, support, and further development of the entire youth ministry of Christ the King Lutheran Church, including maintaining and developing a yearly budget and coordinating fundraising opportunities to offset ministry costs.

Current youth programs for education and growth in the Christian faith include Milestones Ministry, Sunday Church School, Confirmation Program, Youth Group (Luther League), Outdoor and Travel Ministries, Wednesday Night Alive, and Congregational Celebrations. This list is not exhaustive, and we expect that the position will grow in responsibilities as new programs and activities are developed and implemented.

Administrative responsibilities include a monthly report to the congregation council, an annual report to the congregation, weekly staff meeting, monthly congregation council meeting, annual synod assembly, attending professional development events, and maintaining inventory and organize supplies needed for the youth ministry.

The Director of Youth and Family Ministries assists the pastors along with lay leaders in our Saturday evening and Sunday morning liturgies.

**Schedule:** Review of applications will begin April 11.

### **How to Apply**

To apply for the position of Director of Youth and Family Ministries at Christ the King Lutheran Church, please send a current resume and a statement of interest to:

The Rev. Dr. Robert Moore, Senior Pastor  
Christ the King Lutheran Church  
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Houston, TX 77005-2696  
[robertmoore@ctkelc.org](mailto:robertmoore@ctkelc.org)